

**Club SAKE Board Minutes**  
**Meeting Date: October 25, 2009**  
**@ TSNW Office**

**Present:** Matthew Goossen, Dave Mentz, Peyton Gaunt, Hai Tran, Anita Steele, Karin Carmignani  
**Absent:** Gordon Hom

Agenda Topic	Discussion Summary	Action and/or Follow-up	Lead/Assignee	Due Date
1. Approval of Minutes	Review of follow-up items from 9/28/09 Minutes: <ul style="list-style-type: none"> <li>• Gordon to send draft of 2010 revised waiver/ membership form.</li> <li>• Possible adoption of Seattle Public Schools drug/alcohol/tobacco policy for Youth Team—*discussion deferred to a future meeting.</li> </ul>	<b>Action: Approved</b>		
2. Upcoming PDBA Meeting in Seattle (February 2010)	<p><b>Summary:</b> Curtis sent an e-mail about having the upcoming PDBA meeting at the TSNW office</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Question and discussion about what Club Sake should do to help host and what we want to accomplish with an enhanced relationship with PDBA.</li> <li>• Board agreed that it would be good to arrange a social breakfast or dinner with PDBA meeting participants, if possible.</li> </ul>	<p><b>Action:</b> ---</p> <p><b>Follow-up:</b> 1) Board members to e-mail additional thoughts/questions to Dave; Dave to connect with Curtis.            2) Karin to look into possibility of getting a meeting room at GHQ, if TSNW office not big enough for the meeting.</p>	Dave  Karin	
3. Trailer License	<p><b>Summary:</b> Peyton noted that he renewed the trailer license for 2011 and got a replacement plate, since apparently the 2010 tabs/plate were not able to be located. Peyton gave the trailer plate to Dave to pass onto Kerry Anderson to put on the trailer, and he gave the Registration to Hai (whoever drives the trailer will need to have the registration with the trailer).</p>	<p><b>Action:</b> ---</p> <p><b>Follow-up:</b> ---</p>		

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4. Alignment of Non-Profit Handbook and Sponsorship Brochure	<p><b>Summary:</b> It came to Peyton’s attention that there are quite a few discrepancies between the recently updated Non-Profit Handbook and the corporate sponsorship brochure that was approved by the previous Board in early 2008—namely in the levels of recognition for sponsors per level of sponsorship, and also that some of the signage/publicity recognition offered is not practical for the Club to even do.</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Comment re: historical background of corporate sponsorship issue, including sponsorship program was put on hold when economy went south.</li> <li>• Discussion re: whether to pursue the corporate sponsorship activity, or put more focus on marketing boat rentals to bring in revenue for the Club.</li> </ul>	<p><b>Action:</b></p> <p><b>Follow-up:</b> Discuss/decide at a future meeting: 1) should the Club pursue corporate sponsorships (or just leave it to teams to get sponsors if desired); 2) re-do the corporate sponsorship brochure levels of recognition to align with the Non-Profit Handbook and be practical for the Club to carry out.</p>	Peyton/PR Manager	
5. TSNW Vision for 2010 Race	<p><b>Summary:</b> Pam Smith-Mentz and Denise Johnson provided the Board with an update on the feedback from various surveys and discussions with various stakeholders/ participants regarding the 2009 Seattle race, and how to make it better in 2010. They also shared TSNW’s vision for the 2010 race and updated on some of the preliminary plans and remaining questions about a 2010 race.</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Clarification regarding “Seattle Race” vs. “Celebrating Life! Race”; discussion regarding what level of support the Club is willing to give, and what is reasonable for the Club to expect in return (or, is it Club Sake’s charitable donation to TSNW because of the relationship).</li> </ul>	<p><b>Action:</b> ---</p> <p><b>Follow-up:</b> 1) Ongoing discussions. 2) Invite Koichi to future Board meeting re: Seattle Race (vs. Celebrate Life! race).</p>		

6. Winter Activities	<p><b>Summary:</b> Dave noted that logistically, the Club end of year party won't be until January 2010 (the Social Committee felt there wasn't much energy by people to have a Club event at the end of the season, in addition to the team end of season parties), and that the Social Committee is planning for the party to be a potluck at the Leschi Community Center with a town meeting and awards given out.</p> <p>Matthew commented on the low turn-out for the last couple mid-week paddles, but he will continue to try to keep doing them (maybe look at different night).</p>	<p><b>Action:</b> ---</p> <p><b>Follow-up:</b> Flesh-out the plan for the Club end of season party</p>	Dave/ Social Committee	
7. Equipment Status	<p><b>Summary:</b> Hai updated on the two work parties that were held to get the boats and storage lockers ready for winter, including: three boats moved to North Dock; boat covers built for the 3 boats (need to add 3<sup>rd</sup> frame for better water repelling); emptied North dock locker so no theft; and, reinforced the lockers to hold up in storms. Hai also noted that the Red boat needs repair (looking for a local boat repair place) and next year (and each year) will send two boats for total refurbish (~\$5K)</p>	<p><b>Action:</b> ---</p> <p><b>Follow-up:</b> ---</p>		
8. Volunteer Participation-Expectations and ideas to increase participation	<p><b>*Ran out of time—add to future agenda</b></p>	<p><b>Follow-up:</b> Future agenda item</p>		
9. Board Position Descriptions and Role Clarity	<p><b>*Ran out of time—</b>Karin explained and sent template for Board members to add the details of their position (in addition to Bylaw description), and identify possible revisions to Bylaws.</p>	<p><b>Action:</b> ---</p> <p><b>Follow-up:</b> Karin to e-mail template for Board members to fill in for discussion at 11/29 Board meeting.</p>	Karin	11/29 agenda
10. Treasurer's Report	<p>Peyton handed out, and briefly highlighted current budget status.</p>			
Next Meeting	<p>Nov. 29 at 6:00 p.m. at TSNW office (Anita can't come) - invite Koichi</p>			