

Club SAKE Board Minutes
Meeting Date: June 28, 2009
@ Newcastle Beach Park following Club picnic

Present: Matthew Goossen, Dave Mentz, Peyton Gaunt, Hai Tran, Gordon Hom, Anita Steele, Karin Carmignani
Absent: ---

Agenda Topic	Discussion Summary	Action and/or Follow-up	Lead/Assignee	Due Date
1. Approval of Minutes	<ul style="list-style-type: none"> The 5/17/09 Extended Board Minutes were not ready, so will be distributed for approval by e-mail. 	<p>Action: Postponed</p> <p>Follow-up:</p> <ul style="list-style-type: none"> Send 5/17 Minutes via e-mail for approval 	Karin	
2. TSNW Seattle Race (Denise)	<p>Summary: Denise Johnson, TSNW Celebrate Life! co-chair, provided an update on plans for the race since Water's Edge backed out, and explained TSNW's request for support from Club Sake. The support would include: endorsement and promotion of the race; use of Club Sake communication vehicles to communicate to Club Sake members about volunteering and race information; and to provide Club Sake volunteers for tilling and coaching, as well as some technical experts (dock management; timing tent, chase boats, etc).</p>	<p>Action: The Board endorses/supports the race and will provide support by providing communication and encouragement to members to participate by racing and/or volunteering.</p> <p>Follow-up: ---</p>		
3. Kent Race	<p>Summary: Discussed whether or not to host Wasabi at the July 11 Kent race as we have done in the past. However, due to the less direct reciprocal hosting relationship between the Clubs and the large amount of planning/ coordination effort it would take, it was decided not to host Wasabi. And since we just had the Club picnic, it was determined to just let teams do their own thing for food—not do the whole BBQ thing.</p>	<p>Action: Decision not to host Wasabi or provide a Club BBQ for Sake teams.</p>		

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4. Proposal for New Boat (and associated accessories) Purchase (Peyton, Hai)	Summary: Peyton summarized much of the research that was done and the input he received from a variety of sources to decide between BuKs vs. Swift boats, new vs. used vs. refurbished etc. and requested a formal decision by the Board for the purchase of new boat(s). Peyton and Hai also reviewed the costs for various accessories for make-buy decision by the Board.	Action: Approved purchase of two refurbished BuKs from Bill Burek Decisions re Accessories: ➤ Scales: No scales (Club Sake/website instead?) ➤ Heads/Tails: make our own (per Lee Bjorklund) ➤ Drums: Make own ➤ Boat# holders ➤ Purchase marine radios w/GPS (Hai to investigate options and license requirements) and special Safety Bags for the BuKs		
5. Revised Safety Rules (Peyton)	Summary: Peyton reviewed the proposed additional rule changes, including some BuK specific rules. Changes were recommended to section 3.6.3 (child guests may not go out in BuK); section 6.3, including requirement for steersperson to be certified in 6-16 boat before BuK boat and changing back to requiring everyone to wear a PFD while on the boat; and, additional requirements for equipment for the BuK safety dry bag; and, clarification of requirements for running lights.	Action: All rule changes were approved. Follow-up: 1) Update the rules on the website 2) Send communication about the changes in Club Sake News.	Karin Anita	
6. Confirm Policies re: - Mileage reimbursement - Meals for Board meeting	Summary: Discussed appropriate policy given non-profit status of the Club and perception of appropriate use of Club funds.	Action: Decision - Meals for mtgs—just snacks (\$25 limit) - Mileage—by special exception (outside of normal duties) at .55/mile		
7. Treasurer’s Report (Peyton)	Summary: Since time was running short, Peyton distributed the latest financial report and a 5-year budget and asked the Board to review it at home and let him know of any questions.	Action: --- Follow-up: ---		

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Treasurer's Report (con't)	Peyton also noted that Club Sake received approval from State of Washington for charities program.			
8. Spitfire & Youth Team Membership Status (Karin)	<p>Summary: Karin updated on the status of the on boarding of the two Spitfire teams in terms of collecting and reconciling membership forms and payments and completing the necessary steps to become an official Club Sake Team (team charter, Sake team name, etc).</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Issue re: whether the Youth team is open to all youth, or exclusionary—check bylaws, team criteria per Team Charter document. • Suggestion: maybe Club Sake sponsor youth team for Seattle race if team is open to everyone? 	<p>Action: ---</p> <p>Follow-up:</p> <ul style="list-style-type: none"> • Continue to collect/reconcile membership forms and payments for both teams (adult & youth). • Collect Team Charters 	<p>Peyton</p> <p>Karin</p>	
9. Workplan Updates	<p>Summary:</p> <ul style="list-style-type: none"> • Membership Committee (Gordon)—Getting ready to start committee (Karin to send Team Charter template—all teams should have an updated charter so know team requirements); will start to look at banners. • Equipment Committee (Hai)—have started it up; will schedule a walkthrough • Social/Events Committee—Club Sake participate Aug 15 Leschi Community event (have an open paddle session)? Asian American Race on Aug 8—Have a Club team? Team Sake? 	<p>Action: ---</p> <p>Follow-Up: ---</p>		
10. Next Meeting	July 26 is Harrison Race—change to July 19, 6:00 p.m. @ TSNW office (Hai to bring snack)	*Dave later needed to reschedule—ended up as Saturday, July 18 at noon at Madison Starbuck's		