



Agenda Topic	Discussion Summary	Action and/or Follow-up	Lead/Assignee	Due Date
Gordon (con't)	<ul style="list-style-type: none"> <li>• Problem: conflicts with Tacoma race and Birthday Part boat rental—will be harder to get enough volunteers.</li> <li>• Supplies (tent, table, dragon boat head/tail, etc) are in TSNW storage locker in Bellevue (contact Cheri R.)</li> <li>➤ <b>Sandwich Boards</b> <ul style="list-style-type: none"> <li>• Gordon will do a draft design for review; needs decal (Bill is cleaning up Sake logo; format as .eps); make 1-2 boards (north+south dock)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Draft design for sandwich board</li> </ul>	Gordon	
<b>Insurance on New Boat</b>	<ul style="list-style-type: none"> <li>• Have paid the annual premium--\$70-80 for adding 5<sup>th</sup> boat</li> </ul>			
Curtis	<ul style="list-style-type: none"> <li>➤ <b>Youth Clinic:</b> <ul style="list-style-type: none"> <li>• Held last weekend; 2 kids + coaches—did get it in the paper (P-I Get Away) the Thursday before the event.</li> <li>• Talked to Team builder for AmeriCorp—will try to do as a team building activity next year</li> <li>• When do it again: look at other advertising venues (community center bulletin boards, school clubs, try to get it as a PE credit/waiver activity.</li> <li>• Bill is developing a promotional video to use for presentations; targeting groups such as Demolay, high schools; Pizza Paddle; Bill can work with Curtis on recruiting for Youth team.</li> <li>• Special issues for Youth team: waivers; cost (maybe Club pays first race fee?); transportation.</li> </ul> </li> <li>➤ <b>Webmaster Role:</b> <ul style="list-style-type: none"> <li>• Webmaster role description was approved.</li> <li>• Reviewed role description with Judy Tabor,</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><b>Follow-up:</b> <ul style="list-style-type: none"> <li>• Continue presentations; continue development of Youth Team</li> <li>• Curtis to send out paddling orientation info document he developed for new paddlers</li> </ul> </li> </ul>	Curtis and Bill  Curtis	

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Curtis (con't)	<p>current web master; she has made some of the updates to the website, but missed some</p> <p>➤ <b>Org Chart:</b></p> <ul style="list-style-type: none"> <li>• Not yet done—will bring to next meeting or via e-mail feedback</li> </ul> <p>➤ <b>Pay Pal Acct:</b></p> <ul style="list-style-type: none"> <li>• Have set up a PayPal account; now a test site—primarily for Merchandise, but also to pay membership?</li> <li>• Discussion re: challenge of using for membership and then matching to Waiver and membership paperwork</li> <li>• Need to check with IRS?</li> </ul> <p>➤ <b>Merchandise:</b></p> <ul style="list-style-type: none"> <li>• Will meet with Mika to look into a bulk order of carbon paddles (50 or more=bigger discount than Club discount); will look into it and do a proposal.</li> </ul> <p>➤ <b>Team Video Day:</b></p> <ul style="list-style-type: none"> <li>• Mika and Curtis working on plan for a video day for all the teams (mid or end of May); two events: 1) instructional and 2) more PR focused (float plane idea?)</li> </ul>	<p><b>Follow-up:</b></p> <ul style="list-style-type: none"> <li>• Finish org chart</li> <li>• Revisit PayPal issue for uses other than merchandise</li> </ul>	Curtis	
Anita	<p>➤ <b>Communications:</b></p> <ul style="list-style-type: none"> <li>• Master practice schedule—OK to not have phone numbers.</li> <li>• Tiller list—send to captains for current certified tillers; keep list of new tillers; when a tiller leaves the Club for a period of time and returns, need to re-certify; request permission to publish list of tillers who are willing to till for other teams as needed.</li> <li>• Newsletter—still a “To Do”</li> </ul>	<p><b>Follow-up:</b></p> <ul style="list-style-type: none"> <li>• Tiller list</li> <li>• Club Sake Newsletter</li> </ul>	<p>Anita and Bill</p> <p>Anita</p>	

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Bill	<p>➤ <b>Equipment update:</b></p> <ul style="list-style-type: none"> <li>• 5<sup>th</sup> boat damage (from last ICC) is repaired; peeling decals/need better Seattle Sake Dragon Boat Club logo for decal</li> <li>• Sake 1—may have found a place to work on it, but if anyone else has other options let Bill know.</li> <li>• Boat cleaning—to be scheduled (pressure washer-Tamio); need ~15 people to volunteer.</li> <li>• Also still on “To Do” list—replace mooring lines and lines in boat (Matthew will help); request to number all the benches on all the boats.</li> <li>• Additional storage cabinet when get the boat covers—more room for misc equipment and waivers in lockers.</li> <li>• ICC (Celebrate Life)—Bill was contacted by TSNW to schedule the boats, but needs assistance (a volunteer) to coordinate the tillers/ caches for the ICC practices. *Anita volunteered to help Bill.</li> </ul>	<p><b>Follow-up:</b></p> <ul style="list-style-type: none"> <li>• Finish boat repair/maintenance</li> <li>• Matthew will follow-up with Peggy</li> <li>• Schedule boat cleaning &amp; volunteers</li> </ul>	Bill	
Eric	<p>➤ <b>Budget:</b></p> <ul style="list-style-type: none"> <li>• Eric reviewed budget amounts for various items for confirmation: \$1K for PR= brochures, sandwich board; boat repair/maint per Bill’s request; club event increased to \$1,200-will bump activity fund to \$1,400; club equipment (50 paddles).</li> <li>• Discussion re: doing more merchandising/ advertising (add to website, newsletter, etc).</li> <li>• Discussion re: reporting of Club Assets to IRS (boats, trailer, income/outgo, merchant-dise; \$17K savings/\$38K checking); question re: amount charge for boat rental (counts as asset)—need to confirm rate with Charlene</li> </ul>	<p><b>Action:</b> Proposed budget approved; if exceed estimated expenses, Board will vote to approve revised budget.</p> <p><b>Follow-up:</b></p> <ul style="list-style-type: none"> <li>• Confirm boat rental rates</li> <li>• Investigate earning higher interest</li> </ul>	Eric	

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	per previous Board decision. <ul style="list-style-type: none"> <li>• Discussion re: options for earning higher interest on account (money market certificate, etc.)—Eric will investigate for next meeting.</li> </ul>			
<b>Next Meeting:</b>	Date of next meeting: June 1			

Adjourned at 9:00 p.m.